

# 2025 VFN Management Award

To recognize significant leadership and management activities and contributions of a member of the Virginia Federation of NARFE (VFN) serving as a VFN Board member or a VFN Chapter member. The award will be presented at the 2026 VFN Annual Conference in Harrisonburg, Virginia on April 14, 2026.

The Nominee must be a current member of a chapter in the Virginia Federation of NARFE. The nomination must be submitted in writing using the designated criteria. The submitted nomination must consider criteria, highlighting activities in calendar years 2022 – 2025 and with particular emphasis placed on activities performed in the calendar years 2024 – 2025.

Nominees will be selected by applying at least three of the following criteria for accomplishments:

- ★ Leadership in VFN meetings and sponsored activities
- ★ Service as an elected VFN officer
- ★ Service as an appointed chair or member of a VFN committee
- ★ Mentoring of potential future VFN leaders
- ★ Advocacy for the NARFE mission
- ★ Significant contributions as a NARFE member
- ★ Involvement in his/her community

The Selection Committee, appointed by the VFN President, will consist of three VFN Board members and one member of the Executive Board.

## FORMAT

- 1) Nomination must be typed and no more than one 8-1/2 x 11 page.
- 2) Furnish full details and give specific examples of how nominee has met the required three or more criteria.
- 3) Provide the following information related to nominee:
  - a) Formal name of nominee as it would appear on award \_\_\_\_\_
  - b) Chapter name and number \_\_\_\_\_
  - c) Home address \_\_\_\_\_
  - d) Email address \_\_\_\_\_
  - e) Phone number \_\_\_\_\_
- 4) Provide the following information related to the person submitting nomination:
  - a) Name \_\_\_\_\_
  - b) Title (if applicable) \_\_\_\_\_
  - c) Chapter Name and Number \_\_\_\_\_
  - d) Email Address \_\_\_\_\_
  - e) Phone number \_\_\_\_\_

Nominations for the award may be submitted by any NARFE member in good standing for a member of his/her own chapter or another chapter located in Virginia. Nominations should be mailed by first class mail to Deborah Fisk, VFN President, 3433 West Point Court, Richmond, VA 23235-1994 or email to: [valeg@vanarfe.org](mailto:valeg@vanarfe.org). Nominations must be received by March 1, 2026.