

## **MINUTES**

### **TEXAS FEDERATION EXECUTIVE BOARD MEETING**

**Jun 18, 2019**

**Electronic “Go To Meeting”**

The original pages of these minutes, other meeting documents including the printed agenda, notes and other materials that were distributed for this meeting; written reports, etc. are available for review in the Office of Federation Secretary, 9211 Standing Creek Lane, San Antonio, Texas, 78230-4040. (Note: Distribution of these minutes may not include all stated attachments as some may have been previously furnished.

**MINUTES**  
**TEXAS FEDERATION EXECUTIVE BOARD MEETING**  
**Electronic “Go To Meeting”**  
**JUN 18, 2019**

1. President John Creswell called the meeting to order at 10:05 am. Executive Board Members present were John Creswell, Dora Benavides, Bob Cooper, Jim Ploen, and Rudy Carr. Also, in attendance were Marshall Richards (Region VI VP), Dorothy Creswell (GoToMeeting Organizer), Sandy Vogel (Editor), and Johnny Ortiz (Newly elected NEAVP effective 1 Jul). Absent: Secretary Hiner, Exec VP St Laurent, and NEAVP Graffam.

*(Note: Meeting is being recorded for the secretary to prepare minutes at a later date.)*

2. **The PURPOSE of this special meeting is to discuss the Texas Federation Register publication.** Aug – Oct issue will be published by current publisher. No further “free” issues will be published. What we need to analyze:

- a. Who receives and reads the TFR?
- b. How many issues should we print?
- c. How much will it cost?
  - Discussion covered advertisements (not recommended- Marshall Richards).
  - Number of Members 4434 chapter members / 3941 National-only members.
  - Possibility of mailing only to those who do not have e-mail. Discussion concluded that we continue mailings.
  - Physical size of the paper – from many pages which includes lots of advertising, big size as printed by NC school, or something else.
  - Size recommended to not exceed 16 pages (with no advertisements).
  - How many times a year we should print.
  - Non-Profit permit for mailing – previously held a permit but it was discontinued when we went to NC school printing.

**MOTION** made by Bob Cooper: Send TFR four times a year to Chapter members only (pending review of costs).

**Motion Seconded** by Dora Benavides. (Vote: Cooper=Y, Benavides =Y, Carr =Y, Ploen=N). **Motion passed.**

3. **Status of the TF Budget (Jim Ploen – Treasurer)**

Funds allocated for several line items for officers over the past two years have not been used or not fully used (i.e., EVP - \$0, Editor, Secretary & Treasurer- have not used all. Some funds allocated for SLs and CDL’s have not been fully used.)

**MOTION** made by Bob Cooper: Reinstate the \$2.00 per month per member starting Jan 1. **Motion Seconded** by Dora Benavides.

**Discussion – Rudy Carr** led discussion that concluded we should get bids to see how much the paper will cost before increasing the member per capita dues.

**Rudy Carr:** Motion to table the \$2.00 per capita dues increase until the September EBM.

**Motion Seconded** by Dora Benavides. (Vote: Cooper=Y, Benavides=Y, Ploen=Y, Carr=Y.) **Motion to table original motion passed.**

4. **President Creswell Appointed a Committee to solicit proposals for TFR printing**

**Committee Members:** Jim Ploen, Treasurer, Marshall Richards, Reg VI VP (if he will), Dora Benavides - SAVP, John Creswell – Ex-Officio.

Tasks to be accomplished by printer:

- Publish 4 issues a year, 16 pages or less (get quotes for multiples of 4 or 8 or 16 pages.
- No advertising by published in the TFR
- Layout /paste-up of TFR
- Printing of TFR
- Labeling/addressing to meet postal standards for discounted mailing
- Cost of Mailing TFR

*Quotes*  
~~Quotes~~ from printers should be received by Monday, 22 July 2019.

5. **Executive Board Discussion**

- **Status of TF Bylaws** – Our amended bylaws were sent to National Secretary for Signature. HQ is writing a Federation Template because too many items have been “hard wired” into bylaws that should be in an operations manuals. President Creswell will talk to HQ Secy at President’s Meeting in AZ in July.
- **Status of NARFE AMS** - lots of things do not work. Additionally, Life Members and Honorary Members were placed in the National-only member database. (That has been corrected.) This is frustrating for all members who function as officers and have not been able to perform their duties. Errors are being reported to IT – who works with the contractor who correct the AMS system.
- **WACO Chapter 229** - proposed merger with another chapter as they could not get officers. (Note: That has since been resolved and no merger will happen in 2019.)
- **NORTH AVP** - we still do not have anyone to handle this area. The chapters in this area will be reassigned to other AVP’s until this position is filled.

6. **Meeting adjourned: 12:10 pm.**

  
JOHN L. CRESWELL, President

  
FRANCES HINER, Secretary