

Death of an Annuitant

Notify OPM of the death immediately by:

1. Calling OPM at 888-767-6738.
 - A. Include name, dob, retirement claim number or SSN
 - B. Date of death
 - C. Name of person reporting the death with relationship and contact information
 - D. Name, address, and phone number of surviving spouse if any
2. You may write to OPM at Retirement Operations Center, P.O. Box 45, Boyers, PA 16017-0045 including the above information.
3. Or you may report online at www.serviceline.gov/rsr/annuitantdeath.
4. Return annuity payments dated or received after the date of death.
 - A. Paper annuity checks payable to the decedent should be returned to the US Treasury.
 - B. Notify the financial institution where the annuity was being directly deposited of the date of death to preclude new payments (OPM, VA, or DFAS) being accepted.
5. Complete SF 2800 (CSRS) or SF 3104 (FERS), Application for Death Benefits, available online at the OPM website, and send to OPM as soon as possible. FEGLI claim form will be forwarded by OPM if appropriate. OPM accepts a photocopy of the death certificate but a certified copy must be provided for FEGLI.
6. Health Benefits will be changed by OPM as appropriate upon request.
7. The funeral home usually notifies Social Security but the responsible person should ensure this is done if the decedent was receiving Social Security benefits.
8. If VA benefits were being received, call the VA at 1-877-294-6380 and report the death. Fax a death certificate with cause of death to 1-800-982-8459. The VA will acknowledge the death and terminate benefits.
9. If military retirement benefits were being received, call DFAS at 1-800-321-1080 to report the death. Please have the decedent's Social Security Number and the date of death when you call. DFAS will forward appropriate forms for completion with the return address.
10. Comply with the terms of the last will and testament and consult with attorney if necessary.
11. Ensure financial accounts have current information.
12. Notify county tax appraiser if appropriate.

13. Notify county tax collector if necessary for car titles.
14. Notify insurance agent(s) of decedent's death.
15. Notify life insurance company if a life insurance policy was in force.