

REGISTRATION FORM FOR REGION II TRAINING ACADEMY – JUNE 11-12, 2018

Wyndham Garden Hotel, York, Pennsylvania

CLEARLY **P R I N T** ALL REQUESTED INFORMATION

Name:

e-mail Address:

Home Address:

Home Phone:

Cell Phone:

Chapter # & Name IF a chapter member:

Circle One: DC DE MD NJ PA Other

Emergency Contact Name and Phone:

CLASS OPTIONS:

Choose up to 3 classes from this list. Brief information about class content is on the attached Class Description Sheet. Place a '1' in front of your most desired class, '2' in front of your 2nd choice, and 3 for your 3rd choice. Every attempt will be made to honor your top picks. All classes will be interactive. They are on current, useful topics with well-versed presenters, so you can benefit from attending any. Final class assignments will be distributed at the Hotel on June 11.

- _____ President, Chapter Development and Leadership Succession
- _____ Fiscal Responsibility and Treasurer
- _____ Roberts Rules
- _____ OAM (online activities module) Reports and Data, the Web, Digital Media
- _____ State Legislative Advocacy

Marketing and Member Resources (membership) and Advocacy (legislation) classes are NOT shown above as these topics will be discussed with ALL attendees in a general, interactive session on June 11. Securing NARFE's future will be addressed then too. The presenters will be National President Dick Thissen, National Secretary/Treasurer Jon Dowie, Executive Director Barb Sido, Advocacy VP Jessie Klement and Marketing and Member Resources VP Bridget Boel from HQ. There will be time for meeting and greeting them and all other attendees before dinner on June 11. We have invited candidates for National Office to speak very briefly after dinner.

REGISTRATION: The fee is \$90 which includes classes, presentations, and access to vendors, plus lunch and dinner on June 11 and breakfast June 12. The fee and a completed Registration Form, with 3 class selections, must be received by Carl Fascio no later than **May 26, 2018**. His contact information is: *Carl Fascio, New Jersey Federation Treasurer, 22 Dayton Lane, Manalapan, New Jersey 07726-2805* Phone: 732-409-6770 Email: Poppy.070309@gmail.com Checks for the registration fee should be made out to National Active and Retired Federal Employees Association, and show "Training Academy" in the memo line. Full payment for each attendee must accompany each completed Registration Form.

Cancellation Policy: Because of commitments to the Hotel any one cancelling after May 26 and 'no shows' should not expect a refund. Every attempt will be made to accommodate emergency situations.

HOTEL: The Academy is being held at the Wyndham Garden York, 2000 Loucks Road, York, Pennsylvania 17404. The phone number is 717-846-9500. The rooms are \$99.90 per night, with tax, for up to four persons per room. While the 'official' night of the Training Academy is June 11, the hotel is honoring the group rate for three nights before June 11 and three nights after. Say "**NARFE**" to receive the special group rate. Registration for a hotel room at the special rate can be made now and MUST BE MADE NO LATER THAN **May 12, 2018** for arrival June 11. If you plan to come earlier, book your room at least 30 days prior to your planned arrival to get the group rate. You are responsible for making your own hotel reservations unless otherwise instructed by your Federation President or other official. DO NOT request hotel accommodations from Carl Fascio when you send him your Registration Form. Should you have any problem making a room reservation with the hotel, please ask for Marilyn or Christina to help you. The hotel deadline is May 12, but the deadline to register for the Academy and classes is May 26.

All rooms are non-smoking. Check-in is 4 p.m., but some rooms may be ready earlier. The hotel has 2 floors, 180 guest rooms, an elevator, ample free parking, dining and a heated indoor pool. Guest rooms include coffee/tea maker, iron and ironing board, hair dryer, mini-fridge, flat screen TV, 2 queen beds OR 1 king bed AND a queen sofa bed, and more. Some rooms have connecting doors, sitting area, hypoallergenic beds and bedding, and/or indoor pool view. There are 7 ADA rooms, with such as bathroom safety bars and wheelchair accessibility. Attendees may request features they wish when booking a room. Suites are NOT available at the group rate. NOTE the pool is surrounded by hotel guest rooms. If you wish not to be in the pool area, make that request when you reserve a room.

TIME FRAME FOR EVENTS AT YORK: Region II Training Academy on-site registration at the Hotel begins at 10 a.m. June 11 with a Buffet Lunch starting at 11:30. The first Academy session is at 1:00. Dinner begins at 6:30 p.m., following a cash bar. On June 12 Breakfast will be between 6:45 and 8:00 a.m., with training resuming at 8:15 a.m. Classes end by 11:30 a.m. Lunch is not provided for Training Academy attendees June 12 – unless they are also registered for the Pennsylvania NARFE Federation Conference at the hotel which begins at 1:30 p.m. June 12. Check out is noon June 11 for Training Academy attendees not staying for the PA Conference or extending their stay for personal reasons.

NEARBY ATTRACTIONS: The Hotel is just off PA Rt. 30, and a few miles from Interstate 83. Close by are: Colonial Complex in downtown York, Harley-Davidson Factory Tour, Indian Echo Caverns and Estate, Martin's Potato Chips Plant Tour, Mason-Dixon Wine Trail, Susquehanna Ale Trail, Turkey Hill (ice cream) Experience, Utz Potato Chips Tour, and Tanger Outlets, among other attractions. Gettysburg, Lancaster/Amish Country, and Hersey Park are within 25-40 miles.

QUESTIONS: Refer any questions or comments to your Federation President, or to Evelyn Kirby, Region II Vice President, ekirby@atlanticbb.net. Each is on the Planning Committee. Your Chapter President may be able to help you as well. Should you have a special dietary issue, contact Kathy Adams, Delaware Federation President, Adamskhawaii@aol.com.