



## Attending Local Fundraisers

*In addition to NARFE officers and staff attending fundraisers in D.C., NARFE members can attend in-district fundraisers. Federation NARFE-PAC coordinators work with NARFE's legislative staff to organize this process, which is explained in detail below.*

### Overview

An important component of NARFE-PAC is sending NARFE members to in-district fundraisers. This helps establish and strengthen relationships between NARFE members and congressional candidates. It also helps NARFE members take a more active role in NARFE-PAC, which they fund. In the 2017-2018 cycle, NARFE-PAC has a goal to send members to at least 100 local fundraisers.

Federation NARFE-PAC coordinators work closely with NARFE's legislative staff to get approval for local events, and make sure the NARFE members attending are prepared to appropriately represent NARFE-PAC.

### Getting Approval to Attend an Event

NARFE members interested in attending a local fundraiser in connection with a NARFE-PAC contribution **must** receive written approval from NARFE Headquarters prior to RSVP'ing and attending any event.

Members interested in attending an event should forward the invitation to the federation NARFE-PAC coordinator, who should then forward it to NARFE's legislative staff. Federation NARFE-PAC coordinators are also encouraged to send invitation requests to NARFE's legislative staff if they hear of a local event. The staff consults with the NARFE-PAC Board, following the typical [NARFE-PAC Consultative Process](#) and approves or disapproves attending the event.

If the NARFE-PAC Board agrees to make a NARFE-PAC contribution in connection with an in-district event, the federation NARFE-PAC coordinator is responsible for determining which NARFE members attend. Depending on the event and the size of the contribution, multiple NARFE members may be able to attend. Any NARFE member is eligible to attend, including federation NARFE-PAC coordinators and chapter NARFE-PAC chairs.

The federation NARFE-PAC coordinator works with NARFE's legislative staff to RSVP to the event. The NARFE-PAC check will be sent to the campaign from Headquarters. It will **not** be sent to the NARFE member to bring to the event.



## **Before an Event**

NARFE members who receive approval to attend an event should adequately prepare to represent NARFE-PAC at the fundraiser. NARFE's legislative staff can provide NARFE talking points, which may include timely issues to mention to the candidate or to thank them for recent support.

## **Attending an Event**

At the event, NARFE members should look for opportunities to introduce themselves to the candidate and briefly discuss NARFE and the talking points they have prepared. Recognize that the quality and quantity of candidate engagement may depend on the format of the event.

NARFE-PAC encourages NARFE members to properly represent NARFE-PAC by being friendly, polite and respectful.

At fundraisers, it *is* legal to talk about the election campaign. However, NARFE-PAC contributions are not and may not be given in exchange for official acts or promises of official acts by the candidate. Money is not given in exchange for votes, cosponsoring bills or any other official act. Also, while NARFE-PAC contributes to candidate's campaign, NARFE-PAC does not formally endorse candidates.

**REMINDER:** Never discuss NARFE-PAC contributions or campaigns with legislators or congressional staff while they are at their congressional offices or in government-owned buildings as they are conducting official government duties.

## **After an Event**

NARFE members who attend local events should share a summary of the event and their interactions with the congressional candidate with the federation NARFE-PAC coordinator and NARFE's legislative staff.

Individuals should also share this information amongst their federation and chapter. This helps increase understanding of how NARFE-PAC operates and reduces misinformation surrounding NARFE-PAC.