



NARFE REQUISITION FOR PRINTED SUPPLIES

MEMBERSHIP APPLICATIONS

- _____ **F-53** NARFE Life Membership Application (09/19)
- _____ **F-85** NARFE Gift Membership Application (01/21)

MEMBERSHIP RECRUITMENT

- _____ **F-1** Webinar Flyer General (11/20)
- _____ **F-2** Monthly Webinar Flyer (updated monthly)
- _____ **F-123** Pop Quiz on Federal Benefits (08/19)
- _____ **F-126** 10 Worst Mistakes Fed. Employees Can Make (08/19)
- _____ **F-127** 10 Worst Mistakes Fed. Retirees Can Make (08/19)
- _____ **F-135** Membership Brochure w/ Application (08/21)
- _____ **M-2** Prospect Information Card (08/19)—*use at events and giveaways to collect names and addresses*
- _____ *NARFE Magazine (see below)*

CHAPTER MATERIALS

- _____ **F-3C** Proposed Bylaw/Standing Rule Amendment (09/21)
- _____ **F-7** Chapter Officer Roster (01/20) *Can submit online
- _____ **F-18** Requisition for Printed Supplies (updated monthly) (**Limit 5**)
*Can submit online
- _____ **F-21** Chapter Bylaws (01/20)
- _____ **F-21A** Federation Bylaws (07/19)
- _____ **F-30** Monthly Chapter Update Report (10/19)
- _____ **F-38** Chapter Treasurer's Monthly Report (01/20)
- _____ **F-84** NARFE Member Request for Chapter Transfer (02/08)
- _____ **F-100** Be Prepared for Life's Events (09/21) (Limit 5 – members only)
- _____ **F-128** Distinguished Member Application (09/19)
- _____ **F-131** Chapter Audit Checklist (01/20)
- _____ **F-86** Dues Withholding Program (01/21)
- _____ **DW-2** Dues Withholding Application for Retirees (01/21)
- _____ **DW-3** Dues Withholding Application for New Members (01/21)

CHAPTER OFFICER DUTIES & RESPONSIBILITIES

Short overviews of Chapter Officers' duties and responsibilities

- _____ **F-58** Chapter Service Officer (06/13)

FEDERATION FORMS & GUIDES

- _____ **F-7A** Federation Officer Roster (01/20) *Can submit online
- _____ **F-22** Federation Convention Report (01/20)
- _____ **F-46** Changes to LSA Assignments (01/20)

MANUALS & GUIDEBOOKS (LIMIT 2 PER CHAPTER)

- _____ **F-10** Chapter and Federation Officers Manual (08/21)
- _____ **FH-6** Member Records Manual (UNAVAILABLE)
- _____ **FH-7** Federation Legislative Chair, Congressional District Leader and Senatorial Leader Guide (09/19)
- _____ **FH-9** Public Relations Handbook (01/20)
- _____ **FH-10** Service Officer Guide (04/16)
- _____ **FH-11** Community Relations Guide (12/19)
- _____ **FH-15** Chapter Development Manual (01/19)
- _____ **FH-19** Membership Marketing Manual (10/18)
- _____ **FH-25** Alzheimer's Chapter Coordinator Manual (05/20)
- _____ **FH-26** Alzheimer's Federation Coordinator Manual (07/20)

LEGISLATIVE PAMPHLETS

- _____ 2021-2022 NARFE-PAC Brochure
 - _____ 2021-2022 NARFE-PAC Collections Form
- Federation Legislative Chair, Congressional District Leader and Senatorial Leader Guide (FH-7). See above in Manuals & Guidebooks.

NARFE PROGRAM INFORMATION

- _____ **FH-4** NARFE National Bylaws (01/21)
- _____ **FH-12** NARFE's National Alzheimer's Research Program (01/20)
- _____ **F-105** NARFE's Annual Scholarship Awards Program UNAVAILABLE
- _____ **F-107** Service Officers & Centers (04/13)
- _____ **F-130** NARFE's Disaster Fund UNAVAILABLE
- _____ **H-134** Information Directory for Headquarters (04/21)

SUPPLIES

- _____ **F-67** Order Form for NARFE Membership Label/Listings (01/20)
- _____ **F-129** Pin Order Form (04/21)

Supplies for purchase: make check or money order payable to NARFE:

_____ Chapter Letterhead (Package of 50 sheets)	\$2.50
_____ Envelopes (2 color logo) 500 minimum	\$17.00
_____ NARFE 90th Anniversary Book	\$6.00

Total Enclosed _____

If you are planning a recruitment/health fair event, please contact NARFE Recruitment & Retention for information on ordering materials. Help NARFE conserve resources. Please order only what you need. **Orders of more than 100 magazines will be reviewed.** Please provide a list and dates of events you are attending to support your order. Supplies are limited and all requested quantities and/or issues dates cannot be guaranteed. **Questions? Call 800-456-8410.**

Requested by:	Chapter number: _____ Today's date _____	Mail to: NARFE Supply Section 606 North Washington Street Alexandria, VA 22314-1914
	Date materials needed: _____ (mm)_____ (dd)_____ (yyyy)	
Shipping Address:	Name: _____	or FAX to: 703-838-7781
	Officer Title: _____	or submit online at www.narfe.org/f-18
	Phone number: _____	<i>Plan ahead. Allow 10 business days for delivery. Thank you.</i>
	Email: _____	
	To: _____	HEADQUARTERS USE ONLY:
	Street: _____	
	City: _____ State: _____ ZIP: _____	Shipped: _____
	Shipping Contact Info: _____	Initials: _____ Date: _____