

NARFE Requisition for Printed Supplies

MEMBERSHIP APPLICATIONS

_____ **F-53** NARFE Life Membership Application (09/19)

_____ **F-85** NARFE Gift Membership Application (08/19)

MEMBERSHIP RECRUITMENT

_____ **F-1** Webinar Flyer General (08/19)

_____ **F-2** Monthly Webinar Flyer (valid through 09/19/19)

_____ **F-123** Pop Quiz on Federal Benefits (08/19)

_____ **F-126** 10 Worst Mistakes Fed. Employees Can Make (08/19)

_____ **F-127** 10 Worst Mistakes Fed. Retirees Can Make (08/19)

_____ **F-135** Membership Brochure w/ Application (07/19)

_____ **M-2** Prospect Information Card (08/19)—*use at events and giveaways to collect names and addresses*

_____ **NARFE Magazine** (see below)

CHAPTER MATERIALS

_____ **F-3A** Proposed National Committee Resolution **UNAVAILABLE**

_____ **F-3C** Proposed Bylaw/Standing Rule Amendment (08/19)

_____ **F-7** Chapter Officer Roster (04/15) ***Can submit online**

_____ **F-18** Requisition for Printed Supplies (09/19) **(Limit 5) *Can submit online**

_____ **F-21** Chapter Bylaws (02/19)

_____ **F-21A** Federation Bylaws (07/19)

_____ **F-30** Monthly Chapter Update Report (09/13)

_____ **F-38** Chapter Treasurer's Monthly Report (02/14)

_____ **F-84** NARFE Member Request for Chapter Transfer (02/08)

_____ **F-100** Be Prepared for Life's Events (09/19) **(Limit 5 – members only)**

_____ **F-128** Distinguished Member Application (09/19)

_____ **F-131** Chapter Audit Checklist (11/09)

_____ **F-86** Dues Withholding Program (08/19)

_____ **DW-2** Dues Withholding Application for Retirees (08/19)

_____ **DW-3** Dues Withholding Application for New Members (08/19)

CHAPTER OFFICER DUTIES & RESPONSIBILITIES

Short overviews of Chapter Officers' duties and responsibilities

_____ **F-58** Chapter Service Officer (06/13)

FEDERATION FORMS & GUIDES

_____ **F-7A** Federation Officer Roster (08/17) ***Can submit online**

_____ **F-22** Federation Convention Report (01/18)

_____ **F-46** Changes to LSA Assignments (09/13)

MANUALS & GUIDEBOOKS (LIMIT 2 PER CHAPTER)

_____ **FH-6** Member Records Manual (06/10) **UPDATE IN PROGRESS**

_____ **FH-7** Federation Legislative Chair, Congressional District Leader and Senatorial Leader Guide (03/19)

_____ **FH-9** Public Relations Handbook (11/18)

_____ **FH-10** Service Officer Guide **UPDATE IN PROGRESS**

_____ **FH-11** Community Relations Guide (11/18)

_____ **FH-15** Chapter Development Manual (01/19)

_____ **FH-19** Membership Marketing Manual (10/18)

LEGISLATIVE PAMPHLETS

_____ 2019-2020 NARFE-PAC Brochure

_____ 2019-2020 NARFE-PAC Collections Form

Federation Legislative Chair, Congressional District Leader and Senatorial Leader Guide (FH-7). See above in Manuals & Guidebooks.

NARFE PROGRAM INFORMATION

_____ **FH-4** NARFE National Bylaws (10/18)

_____ **FH-12** NARFE's National Alzheimer's Research Program (02/15)

_____ **F-105** NARFE's Annual Scholarship Awards Program **UNAVAILABLE**

_____ **F-107** Service Officers & Centers (04/13)

_____ **F-130** NARFE's Disaster Fund **UNAVAILABLE**

_____ **H-134** Information Directory for Headquarters (08/19)

SUPPLIES

_____ **F-67** Order Form for NARFE Membership Label/Listings (07/17)

_____ **F-129** Pin Order Form (08/11)

Supplies for purchase: make check or money order payable to NARFE

_____ Chapter Letterhead (Package of 50 sheets) \$2.50

_____ Envelopes (2 color logo) 500 minimum \$17.00

_____ NARFE 90th Anniversary Book \$6.00

Total Enclosed _____

If you are planning a recruitment/health fair event, please contact NARFE Recruitment & Retention for information on ordering materials. Help NARFE conserve resources. Please order only what you need. **Orders of more than 100 magazines will be reviewed.** Please provide a list and dates of events you are attending to support your order. Supplies are limited and all requested quantities and/or issues dates cannot be guaranteed. **Questions? Call 800-456-8410.**

Requested by:	Chapter number: _____ Today's date _____ Date materials needed: _____ (mm) _____ (dd) _____ (yyyy) Name: _____ Officer Title: _____ Phone number: _____ Email: _____	Mail to: NARFE Supply Section 606 North Washington Street Alexandria, VA 22314-1914 or FAX to: 703-838-7781 or submit online at www.narfe.org/f-18 <u>Plan ahead.</u> Allow 10 business days for delivery. Thank you.
Shipping Address:	To: _____ Street: _____ _____ City: _____ State: _____ ZIP: _____ Shipping Contact Info: _____	<p style="text-align: center; margin: 0;"><i>HEADQUARTERS USE ONLY:</i></p> Shipped: _____ Initials: _____ Date: _____