

B Y - L A W S

Article I. Meetings of the Chapter

Section 1. Regular meetings of the Chapter shall be the ~~second~~ ^{FIRST} ~~WEDNESDAY~~ ^{WEDNESDAY} of each month at ^{7:30} P. M., unless some meeting is omitted by previous Chapter vote, or by action of the Chapter Executive Committee, with due and reasonable notice to members. The regular meeting in October shall be the annual meeting.

Sec. 2. Special meetings shall be called by the Chapter President when necessary, or upon written request of one-tenth of the Chapter members, stating the nature of the business for which the meeting is called. Notice of all special meetings shall be given in writing and mailed to every member at his last known address or delivered personally, at least seven days before such meeting.

Sec. 3. A quorum shall consist of ~~6~~ ^{MEMBERS} ~~per cent~~ of the Chapter's total membership, but less than a quorum may adjourn to meet on a future day, of which due notices shall be given.

Article II. Order of Business

The following shall be the order of business at all regular meetings of the chapter:-

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| 1. Invocation | 7. Reports of other committees |
| 2. Salute to the flag | 8. Unfinished business |
| 3. Reading of the minutes | 9. New business |
| 4. Report of officers | 10. Entertainment |
| 5. Report of Membership Committee | 11. Adjournment |
| 6. Report of Sunshine Committee | |

Article III. Officers and Committees

Sec. 1. The officers of the chapter shall be a President, a First Vice President, a Second Vice President, a Secretary, and a Treasurer (or a Secretary-Treasurer). These shall be elected at the annual meeting for one-year terms.

Sec. 2. There shall be an Executive Committee, of which the elected Chapter Officers shall be members. The Executive Committee shall exercise such functions as the Chapter may prescribe.

Sec. 3. There shall be a Membership Committee appointed by the President. It shall be the duty of members of this Committee to urge all annuitants in the area to join the association and chapter. All chapter members are ex-officio members of this committee.

Sec. 4. There shall also be a Legislative Committee to keep abreast of all legislative matters concerning annuitants, and to make recommendations to the National Association; also a Sunshine Committee to visit the sick and look after the welfare of individual members.

Sec. 5. The President may appoint an Auditing Committee, a Nominating Committee, and such other committees as may be deemed desirable.

Sec. 6. The Chapter may by resolution require the Treasurer (or the Secretary-Treasurer) to give bond for the faithful performance of his duties.

Article IV. Chapter Dues

The dues of members for Chapter purposes shall be 1.50 per year.

Article V. Amendments

Amendments to these By-Laws may be enacted by concurrence of two-thirds of the members present at any regular meeting, provided due notice has been given in accordance with Article VII of the Chapter Constitution.

(Over for Constitution)

STANDARD FORM OF CHAPTER CONSTITUTION, AND SUGGESTED CHAPTER BY-LAWS
AUTHORIZED BY THE EXECUTIVE COMMITTEE, N.A.R.C.E.

The Constitution as such covers only the most basic matters, and new chapters will in general adopt it word for word, merely filling the blanks. The chapter By-Laws, on the other hand, may be modified to suit the chapter's needs. However, we suggest that no drastic deviations from the suggested model be made because we like to retain a reasonable degree of uniformity among the chapters. A charter for a chapter will not be approved by the Executive Committee until the chapter submits its constitution.

C O N S T I T U T I O N

Article I. Name.

This Chapter shall be known as the Lake County
of the National Association of Retired Civil Employees.

Chapter No. 441

Article II. Objects.

The objects of this Chapter shall be to facilitate the objectives of the N.A.R.C.E. in the Certificate of Incorporation as set forth herewith: (a) To sponsor and support legislation, rules and regulations beneficial to annuitants and potential annuitants of the civilian public service; (b) to oppose legislation, rules and regulations inimical to the interests of annuitants and potential annuitants; (c) To promote the general welfare of annuitants and potential annuitants of the civilian public service; (d) To serve and advise retired officers and employees with respect to their rights under civil retirement law; (e) To cooperate with other organizations and associations in furtherance of the general objectives of this corporation. In furtherance of these objects the Chapter shall conform with the By-Laws of the National Association, and be in complete unity with the policy established by National Conventions and by the National Executive Committee, together with such other activities, looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Article III. Membership.

The active membership of this Chapter shall be composed only of those who respectively are active or associate members in good standing of the National Association of Retired Civil Employees, being residents of Waukegan or vicinity. No person eligible as above shall be excluded from chapter membership, except if he be of disreputable character. Social membership of this chapter shall be composed of spouses who do not have national membership.

Article IV. Officers.

The Chapter shall elect a President, a Vice President, a Secretary, and such other officers as are named in the By-Laws thereof. These shall hold office until their successors are elected and qualified.

Article V. Dues.

The Chapter shall collect for its own treasury only such dues as may be necessary to meet expenses in carrying on its business and functions.

Article VI. Delegates.

Delegates to the National Convention shall be elected by the membership of the Chapter after the date and place of said convention have been announced by the National office.

Article VII. By-Laws and Amendments.

Sec. 1. This Constitution cannot be amended without advanced approval of the National Executive Committee.

Sec. 2. The Chapter shall adopt such By-Laws, not inconsistent with the Chapter Constitution, as shall seem appropriate and necessary for the functioning of the local chapter, and shall provide the method by which those By-Laws may be amended. Notice in writing of proposed amendments must be transmitted to all Chapter members not less than 10 days before action thereon.

Approved by chapter Lake County

Name

No. 441

Evel S. Beckman

Secretary

Date 9/18/63

(Over for By-Laws)