

Chapter 0032 - Spokane Bylaws

Article I. NAME

This Chapter shall be known as Chapter 0032-Spokane of the National Active and Retired Federal Employees Association (NARFE). The Chapter may be affiliated with the Washington State Federation, subject to the constitution and bylaws of that body.

Article II. OBJECTIVE

Section 1. The objectives of this Chapter shall be to support and work toward the objectives of the National Active and Retired Federal Employees Association, as set forth in the Articles of Incorporation and the National Bylaws. In furtherance of these objectives, this Chapter shall operate in unity with policies established by the Association and National Executive Board, together with such other activities looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Section 2. The Chapter shall not enter into activities, arrangements or agreements that conflict with programs or activities of the Association or its bylaws.

Article III. MEMBERS

Section 1. Any person who is a dues-paying member of NARFE National shall be eligible to join the Chapter. A member who also pays Chapter dues is in good standing.

Section 2. The Chapter may provide for nonvoting members as allowed in the National bylaws. A chapter may provide in its bylaws for the following members: Associate members and social members. Any dues assessed shall be paid directly to the chapter. Associate and social members are not members of the association and cannot vote.

Article IV. DUES

Section 1. The Chapter's annual dues are eight dollars (\$8.00) and shall be used to meet expenses and carry out chapter business and functions.

Section 2. Any Chapter document relating to dues or contributions must contain this statement: "Dues payments and gifts or contributions to NARFE are not deductible as charitable contributions for federal income tax purposes.

Article V. OFFICERS AND EXECUTIVE COMMITTEE

Section 1 Officers: The Officers of NARFE Chapter 0032 shall be a President, a Vice President, a Secretary, and a Treasurer. The Officers shall be voting members duly elected at a regularly scheduled Chapter meeting after being nominated by the nominating committee or from the floor.

Section 2 Duties: The duties and responsibilities of the Officers are those set forth in Chapter & Federation Officer Manual, F-10.

Section 3 Terms: Officers shall be elected by ballot to serve for a two (2) year term beginning on January 1 of the calendar year following their election. Terms of elected Officers shall be limited to a maximum of two (2) consecutive two-year terms, exclusive of any period of less than two years served in the office pursuant to an appointment authorized by Article V, Section 5 of these Bylaws. An officer who has held office for two consecutive elected terms is eligible to return to the office after an absence of a term.

Section 4. The Chapter may by resolution require the treasurer to give bond for the faithful performance of his or her duties. The expense of obtaining a bond shall be paid from Chapter funds.

Section 5. If there is a vacancy in the office of the president, the vice-president shall serve as president until the next election. If there is a vacancy in any other office, the executive committee shall fill such vacancy for the unexpired term.

Section 6. The executive committee shall consist of the elected Chapter officers, directors, and appointed committee chairs. The executive committee shall exercise such other duties as the Chapter may prescribe. Quorum for an executive committee meeting shall consist of eight (8).

Article VI. COMMITTEES

Section 1. The membership committee shall be appointed by the president. It shall be the duty of the members of this committee to develop a membership/outreach plan that describes organized efforts to gain and keep members, encourage dues withholding, and contact lapsed members.

Section 2. The legislative committee shall be appointed by the president to: a) keep abreast of state and national legislative matters concerning federal civil annuitants and prospective annuitants; and b) make recommendations for action to the Chapter.

Section 3. The president may appoint a service/outreach committee, a public relations committee, a sunshine committee and such other committees as deemed desirable.

Section 4. The audit committee shall be appointed by the president to annually perform an audit of the financial records of the Chapter.

The president shall be an ex-officio member of all committees except the nominating and audit committee.

Article VII. MEETINGS

Section 1. Regular Chapter meetings shall be held on the second Monday of each month, except July and August, unless a meeting is cancelled by previous Chapter vote or by action of the Chapter executive committee, with due and reasonable notice to members. The regular meeting in November shall be the annual meeting, at which time officers and directors are elected.

Section 2. Quorum for conducting Chapter business shall consist of eight (8) of the Chapter's voting members in attendance, but less than a quorum may adjourn to meet on a future date, of which due notice shall be given to each voting member. If less than a quorum is present, members may run the program but may not make decisions.

Section 3. Special meetings shall be called by the Chapter president when necessary.

Article VIII. PARLIAMENTARY AUTHORITY

The provisions found in Robert's Rules of Order Newly Revised shall govern Chapter business in all matters not in conflict with the Chapter bylaws or the Association's Articles of Incorporation and National Bylaws.

Article IX. AMENDMENTS

Section 1. An amendment to these bylaws shall be made by concurrence of two thirds of the voting members present and voting at any regular business meeting, provided written notice of the proposed amendment has been transmitted to all Chapter voting members not less than 30 days before the meeting at which the vote is taken.

Section 2. Amendments shall be approved at National Headquarters before becoming effective.

s/b Arlene L. Patton

Chapter 0032-Secretary

Date: 1/13/2023

APPROVED AT NATIONAL HEADQUARTERS 1/2/2024